

## **Summary of the Third Meetings of the Board of Directors and the Board of Trustees for the 2024-2025 School Year**

The third meetings of the Board of Directors and the Board of Trustees for 2024-2025 were held on Thursday, 19 December 2024. The outcomes of the deliberations on the bills and report items are detailed below.

### 1. The Board of Trustees Meeting (15:00 – 16:30)

Number of Attendees: 15 Trustees members (Total number of Trustees: 20)

Bill No. 1 Partial Revision of “Makuhari International School Acts of Endowment”

Bill No. 2 Amendments to Rules and Regulations Relating to the Partial Revision of  
“Makuhari International School Acts of Endowment”

Bill No. 3 Partial Revision of “Makuhari International School Rules for Child Care Leave and  
Family Care Leave”

Report 1) Results of Admissions for April 2025

Report 2) Updates on Progress of the 2024-2025 Development Plan and CIS Reaccreditation

#### Results of Deliberations

Bill No. 1 aimed to make necessary revisions to the School’s Acts of Endowment in accordance with the changes to the Private School Act. Bill No. 2 sought to modify the School’s regulations related to the revisions of MIS’s Acts of Endowment. Bill No. 3 proposed necessary modifications to the rules and regulations governing child care leave and family care leave for the School in compliance with the changes to the Childcare and Family Care Leave Act. The Trustees deliberated on and agreed to the proposed bills as originally presented, deciding not to add any further comments.

Report 1 presented the results of student recruitment for April 2025 admissions, based on examinations conducted in November 2024. In Report 2, Mr. Citrano, Head of School, shared the progress of the 2024-2025 development plan and CIS reaccreditation with the Trustees.

### 2. The Board of Directors Meeting (15:00 – 16:30)

Number of Attendees:

9 Directors (Total number of Directors: 11)

1 Auditor (Total number of Auditors: 2)

- Bill No. 1 Partial Revision of “Makuhari International School Acts of Endowment”
- Bill No. 2 Amendments to Rules and Regulations Relating to the Partial Revision of “Makuhari International School Acts of Endowment”
- Bill No. 3 Partial Revision of “Makuhari International School Rules for Child Care Leave and Family Care Leave”
- Report 1) Results of Admissions for April 2025
- Report 2) Updates on Progress of the 2024-2025 Development Plan and CIS Reaccreditation

#### Result of Deliberations

Bill No. 1 aimed to make necessary revisions to the School’s Acts of Endowment in accordance with the changes to the Private School Act. Bill No. 2 sought to modify the School’s regulations related to the revisions of MIS’s Acts of Endowment. Bill No. 3 proposed necessary modifications to the rules and regulations governing child care leave and family care leave for the School in compliance with the changes to the Childcare and Family Care Leave Act. The Directors deliberated on and approved to the proposed bills as originally presented.

Report 1 presented the results of student recruitment for April 2025 admissions, based on examinations conducted in November 2024. In Report 2, Mr. Citrano, Head of School, shared the progress of the 2024-2025 development plan and CIS reaccreditation with the Directors.

3. The next meetings of the Board of Directors and the Board of Trustees are scheduled to take place on Tuesday, 11 March 2025 at MIS.